

EMBASSY OF INDIA

Kirchenfeldstrasse - 28, 3005 Berne, Switzerland.

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VISA FEE SCHEDULE AND INSTRUCTIONS (With effect from 01.01.2002)

ALL VISAS START FROM DATE OF ISSUE /CHANGE OF PURPOSE PROHIBITED
ALL PASSPORTS MUST HAVE A MINIMUM VALIDITY OF SIX MONTHS
APPLICANTS RESIDING IN FRENCH SPEAKING PARTS OF SWITZERLAND(NEUCHATEL,
NYON, VAUD, VALAIS, GENEVA ETC SHOULD APPLY ONLY AT THE INDIAN CONSULATE
IN GENEVA -- TEL NO 022 9068686 OR 022 9068676. Applicants applying at Indian
Consulate in Geneva cannot pay visa fees into postal account of Embassy of India, Berne

Visa Type	Validity (w.e.f. date of issue)	Authorised Period of stay	Maximum entries	Fees in SFr.
Transit	Entry within 3 months	Upto 15 days (for transit through India with confirmed ticket)	Single/ Double Entry	20.00
All kinds of visa other than transit including student visas	Upto 6 months	All tourist/business visa applications to be accompanied by flight reservation details/business invitation letters from India—	Multiple	75.00
	Upto 1 Year	Please check with Embassy before applying —	Multiple	120.00
Student*	Depending upon period of studies from 1 year to 5 years which ever is less	Contact Embassy regarding supporting documents before applying and paying the visa fees. <u>Do not pay visa fees at time of application.</u>		135.00
Long-Term Visa*	Above 1 year and upto 5 years (for USA citizens upto 10 years)			235.00

*At the discretion of the Embassy as per procedures.

Visa fee of Pakistani nationals (Visitor / Business visa)

Sfr. 5.00

Visa fee for Srilankan nationals

Sfr.10.00

USA citizens will have to pay an additional amount of SFr. 40.00 as application fee. Romanian passport holders have to pay SFr.15.00 only (with no other visa fee) as application fee.

Service fee for transfer of visa from old passport to new passport

Sfr.15.00

(both the old and new passport along with a visa application form with one photo needs to be submitted)

Service charges for visa to Russian nationals (with no other visa fee)

Sfr.75.00

Express fee from nationals of Hungary for same day service

Sfr.32.00

Travel Bureaus and other visa seekers are requested to contact the Embassy on any working days (Monday - Friday between 9.30. to 12.30 Hrs. for further information. *Visa fee should be paid through POSTAL-PAYMENT-SLIP only (Post A/C No. 30-4418-9). No cash payment or any other mode of payment will be accepted. Original counterfoil of the postal slip should be sent with the visa application form.*

Foreign nationals who are tourists and generally Non-resident in Switzerland (those who do not have B or C Resident Permits) will have to pay an additional SFr 25.00 as special processing fee. Nationals of Sri Lanka, Pakistan and Bangladesh, whether resident or non resident also are required to pay an additional amount of SFr. 25.00 as special

processing fee. In all such cases, visas could be issued only after 72 hours from date of application. This stipulation, however, does not apply for passport holders from Sri Lanka, Pakistan and Bangladesh.

Nationals of the following countries need not pay visa fees.

Afghanistan, Argentina, Bangladesh, Jamaica, Maldives, Mongolia, Mauritius, Poland
South Africa.

Note: The visa application should be accompanied by two photographs, original passport, original receipt of payment, photocopy of Swiss residence permit (except Swiss nationals) and self addressed and stamped return envelope. (Bitte original postabschnitt coupon beilegen). The Business visa applicants must enclose business recommendation or introduction letter from the company in Switzerland and invitation letter from the Indian company/client. Student visa applicants must enclose admission letter from the school/university/ institution/ashram.

2. Visa fee is non-refundable unless visa is refused.

TRANSIT VISA:

This visa will be granted on the basis of confirmed Air-ticket for onward destination through India. This visa is valid for 3 months from the date of issue. 7 days' stay each entry. This visa is meant only for transiting passengers.

All visas, unless specifically mentioned, are valid for the prescribed purpose and period from the date of issue.

DOCUMENTS REQUIRED ALONG WITH VISA APPLICATION:

In case of non resident applicants, copy of Swiss Residence ('B' or 'C') Permit must be sent along with all visa applications for all other nationals. **All applicants need apply with their original passport. (no photocopies).**

TOURIST VISA:

Confirmation letter from Airlines or Travel Agency that the passenger is holding return tickets or confirmed booking out of India to next destination.

BUSINESS VISA:

Business introduction letter by the firm in Switzerland, which is sending the person to India giving the following, details:

1. Designation/Status of the applicant in the firm
2. Nature of Business in India
3. Name and address of the receiving company in India along with names of responsible persons in the Indian Company
4. In case the applicant is visiting Offices of Central/State Governments, the details of the same
5. Letter of invitation from receiving company in India in case of Long Term Visas (one year and above) or if specifically required by the Embassy.

STUDENT VISA:

Letter from the management of the College / Institution / University / Ashram recognised by the Government of India intimating that the applicant has been admitted in their institution for a specified course indicating duration of the course. Application for Student visas should be accompanied by appropriate financial guarantee from Bank in Switzerland. **The applicants are advised to contact the Embassy before applying for such visa.**

OTHER VISAS:

Application for visas for studying Yoga, Music, Dance, Religion, Culture, etc. should be accompanied by letters of admission from the concerned institution recognised by the Government of India.

GENERAL

Certain visas may need approval from Government of India and such cases will take about 3 months or more, depending on procedures. Research, Student, Journalist visas are some that fall in this category. **Applicants are requested to make payment for visas only after checking with the Embassy in the above mentioned cases. CHANGE OF PURPOSE IS STRICTLY PROHIBITED.**

VACCINATION:

Vaccination against Yellow fever is necessary, if, on the way to India, the visitor travels through any Yellow fever infected area.

if you need any further information / clarification, please contact the Visa Section



Kirchenfeldstrasse 28
3005 Berne (Switzerland)

It is essential that visa fees are paid in advance into our Post Cheque Account No. 30-4418-9 and the original counterfoil of the receipt must be enclosed with the visa application.
Es ist erforderlich, dass Visum-Gebühren im voraus auf das Postcheckkonto Nr. 30-4418-9 einbezahlt werden, und der original Postabschnitt-Coupon muss dem Visumsantrag beigelegt werden. Once fee Paid will not be refunded back.

Two copies of photographs
(one to be pasted and one
to be attached)

*Zwei Fotos
(eine sollte angelebt, die
andere beigelegt werden)*

Visa application / Visumantrag

If any of the particulars furnished below are found to be incorrect or if any information is found to have been withheld, the visa, if granted, is liable to be cancelled at any time.
Falls die nachstehenden Angaben als ungenau oder unvollständig befunden werden, kann das Visum - wenn erteilt - jederzeit als ungültig erklärt werden.

Part A / Teil A

To be filled by all applicants for visa / *Alle Antragsteller sollten diesen Teil ausfüllen*

1. (a) Full name (in block letters) Mr/Mrs/Miss
Name und Vorname (in Blockschrift) Hr./Frau/Frl. _____
(b) Surname at birth (if different)
Name bei Geburt _____

2. Whether the children accompanying the applicant are included in his/her passport. If so, give the following details:
Machen Sie die folgenden Angaben über die begleitenden Kinder, welche im Reisepass des Antragstellers einbezogen sind:

Name <i>Name</i>	Place and date of birth <i>Geburtsort, Geburtsdatum</i>	Sex <i>Geschlecht</i>
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_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Address / *Adresse:*

(a) Permanent / *ständige* _____

(b) Present / *gegenwärtige* _____

(c) Telephone number / *Telefon-Nr.* _____

4. Place, date of birth / *Geburtsort, Geburtsdatum* _____

5. Present nationality / *Jetzige Staatsangehörigkeit* _____

6. Any other nationality, previous or present, with details:
*Andere Staatsangehörigkeit (vorherige oder gegenwärtige) -
gehen Sie ausführliche Angaben:* _____

7. Type of stay permit (other than Swiss national, please enclose copy)
Kategorie der Aufenthaltsbewilligung (Kopie beilegen) _____

8. Profession and occupation with address and telephone number
Beruf und Anstellung mit Adresse und Telefon-Nr. _____

9. Passport or other travel documents / *Pässe oder andere Reisedokumente*

(a) Passport number / *Pass-Nr.* _____

(b) Place, date of issue / *Ausstellungsart, -datum* _____

(c) Date of expiry / *gültig bis* _____

10. Have you visited India previously, if so, indicate places with dates.
*Falls Sie Indien schon besucht haben, machen Sie Angaben,
Ort und Datum betreffend.* _____

11. Whether permission to visit India or to extend stay in India has been refused previously and if so, when?
*Wurde die Besuchserlaubnis für Indien bzw. die Aufenthaltsverlängerung
früher einmal verweigert? Wenn ja, wann?* _____

12. (a) Period for which visa is required and mode of transport to be used
(with exact dates):
Für welchen Zeitraum wird das Visum benötigt (mit genauen Daten)?
Wie/mit was erreichen Sie Indien? _____
- (b) Whether a single, double, triple or multiple entry visa is required?
Wünschen Sie das Visum für ein, zwei, drei oder mehrmalige Einreisen? _____

Note: Extension of transit visas which are valid for a fortnight, will not generally be granted.
Bemerkung: Verlängerung des Transitvisums, das für zwei Wochen gültig ist, wird üblicherweise nicht gestattet.
(Visa is valid from date of issue/Visum ist gültig ab Datum der Ausstellung)

13. Object of journey (please indicate in the box) / *Zweck der Reise (schreiben Sie bitte in den Rahmen):*
Transit, tourism, business, education, any other / *Transit, Tourismus, Geschäftsreise, Ausbildung, andere*

- (a) Transit / *Transit*
(Place(s)/country to be visited further)
(Ort(e)/Länder, welche der Antragsteller noch besuchen wird) _____
- (b) Tourism / *Tourismus*
(Place(s)/areas to be visited)
(Ort(e)/Gebiete, welche der Antragsteller besuchen wird) _____
- (c) Business / *Geschäftlich*
(Trade/project/scheme – brief description to be given)
(Handel/Projekt/Schema – kurze Beschreibung)
(Party, parties, persons to be contacted)
(Personen oder Firmen, mit welchen der Antragsteller Kontakt haben wird) _____
- (d) Education / *Ausbildung*
(Name and particulars of education/institutions)
(Name oder Angaben der Ausbildungsinstitutionen) _____
- (e) Any other / *Andere Zwecke* _____

Part B / Teil B

To be filled in by applicant not holding a national passport but only identity documents.
Der Antragsteller ohne gültigen Pass, aber im Besitze eines Identitätsausweises, soll diesen Teil ausfüllen.

1. Whether holding valid «No objection to return endorsement» –
if so, give particulars:
Steht in Ihrem Pass der Vermerk «Keine Einwendung gegen eine Rückreise»? Wenn ja – geben Sie ausführliche Angaben: _____
2. State, town etc. of destination in India
Bestimmungsort in Indien (Staat, Stadt usw.) _____
3. Port of landing in India
Landungshafen in Indien _____
4. Names and addresses of persons who will furnish information as to applicant and also furnish financial guarantees for maintenance and repatriation if referred to:
Name und Adresse von Personen, die in der Lage sind, Auskünfte zu erteilen sowie in nötigen Fällen eine finanzielle Garantie für Unterhalt oder Rückreise des Antragstellers zu leisten:

In country of the applicant / *im Herkunftsland*

- (I) _____
- (II) _____

In India / *in Indien*

- (I) _____
- (II) _____

Part C / Teil C

Declaration / *Deklaration*

I _____ hereby undertake that I shall utilise my visit to India for the purpose for which the visa has been applied for and shall not, on arrival in India, try to obtain employment or set up business or to extend my stay for any other purpose.

Ich _____ verpflichte mich hiermit, meinen Aufenthalt in Indien nur zu dem Zwecke, für den das Visum beantragt wurde, zu benützen und bei Ankunft in Indien nicht zu versuchen, Arbeit aufzunehmen oder Handel zu treiben oder den Aufenthalt für irgendeinen anderen Zweck zu verlängern.

Place/date
Ort/Datum _____

Signature
Unterschrift _____